



Supply Chain Project Buyer

Barnsley

This is an exciting opportunity to join a dynamic, fast growing company. We are currently seeking an experienced Supply Chain Project Buyer to further strengthen our growing team based in Barnsley.

You will work closely with the Engineering, Design & Development, Quality and Production departments to facilitate New Product Introduction, engineering modification and supplier re-sourcing activities.

You will be responsible for Implementing the material and supplier procurement strategy for new projects, purchasing administration, maintaining accuracy of information and ensuring that parts are sourced cost-effectively and that sourcing decisions, commercial terms and supplier capabilities meet Melett requirements and conform to company procedures and goals.

Your responsibilities include

1. Participate as the representative from Supply Chain in project teams for the development phase of new products, ensuring all bought out components are purchased in line with set timing plans and budget.
2. Working with the Supply Chain, Engineering and Quality Assurance teams, select companies that meet technical, quality and commercial requirements, ensuring selection conforms to Melett purchasing strategy.
3. Negotiate contracts for new parts, aiming to achieve the best possible long term price, quality and service.
4. Place purchase orders in support of new product development (NPD) sample, pre-production in addition, start of production for new parts, liaising with freight forwarders to plan shipment collections and ensuring the smooth hand over of approved parts into serial production.
5. Ensure tight control is exercised over the cost and timely supply of purchased materials and samples during the project phase.
6. Monitoring supplier performance and support all internal departments in the resolution of supply issues ensuring the supplier responds according to the urgency of the situation.
7. PPAP Management.
8. Manage supplier relationships in a professional and effective manner

It is essential that you have

- Minimum 2 years' experience in a progressive engineering / manufacturing (ideally automotive) environment, utilising a world-wide supply base
- Experience of metal mechanical components
- Experience in a project team environment; a team-player with good inter-personal skills
- A proven track record in cost negotiation and cost analysis techniques
- Strong persuasion and influencing skills, with excellent communication abilities
- A proven track record of supply chain management and the ability to question the status quo and suggest improvements
- Computer literate, including good MS Office experience



Desirable

- Working towards CIPS or equivalent
- Industry / product knowledge
- Knowledge of lean manufacturing techniques
- Second language skills

Melett supplies precision-engineered turbochargers, core assemblies, repair kits and individual turbo components to the professional turbocharger aftermarket. Melett operates manufacturing sites in the UK and China, with sales and distribution from the UK Head Office as well as facilities in Poland and USA.

With in-house teams of Design, Development and QC Engineers, Melett is recognised as the quality, reliable supply partner by turbo repairers ranging from small turbo workshops through to volume turbo remanufacturing facilities. Three times winners of the prestigious UK Queen's Award for Enterprise, 2006, 2009 and 2014, Melett currently supplies parts to turbo reconditioners in over 100 countries worldwide.

If this challenging role appeals to you, please submit your CV, along with a covering letter which includes details of your current remuneration and benefits, addressed to Catherine Haycock, HR Manager to careers@melett.com